




# SOLDIERS & SIRENS

**SUPPORT WITH UNDERSTANDING**

E-mail: [info@soldiersandsirens.com.au](mailto:info@soldiersandsirens.com.au)

Phone: 0422 143 311/0418 910 665

 @SoldiersandSirensWA

ABN: 23 633 504 935

ACN: 633 504 935



## Membership Application

To the Secretary  
Soldiers & Sirens Ltd

Dear Secretary,

I hereby apply under clause 12 of the Constitution to become a member of Soldiers & Sirens Ltd (ACN: 63350493) and (ABN: 23633504935) and pay the annual membership fee. I support the purposes of the company as stated here:

- Providing mental health and wellbeing services to current and ex-serving military and first responders who suffer from, or are at risk of suffering from a psychological injury or condition;
- Referring current and ex-serving military and first responders who suffer from, or are at risk of suffering from a psychological injury or condition to appropriate medical professionals, where appropriate;
- Providing advice on mental health and wellbeing to current and ex-serving military and first responders and their immediate families;
- Support, carry out and publish the results of independent research into the prevention, prevalence, detection, management and treatment of psychological injuries or conditions among current and ex-serving military and first responders;
- By educating current and ex-serving military and first responders and their families to enable them to prevent, recognise, address and manage psychological injuries or conditions;
- By working collaboratively with other organisations where opportunities arise, to further our purposes.

I agree to comply with the company's constitution, including paying the guarantee under Clause 4, if required as shown below: -

### 4. The guarantee

Each member must contribute an amount not more than \$10 (the guarantee) to the property of the **company** if the **company** is wound up while the member is a member, or within 12 months after they stop being a member, and this contribution is required to pay for the:

- (a) debts and liabilities of the **company** incurred before the member stopped being a member, or
- (b) costs of winding up.



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### Privacy Policy

#### Collection of your personal information

There are several ways we may ask for your personal information, ie when you:

- Register to become a member – this information will be used to connect you and to produce statistics on who is using our services, and when your membership needs renewing.
- Obtaining psychology services - this information will be used to connect you and provide services as required.
- Donate – firstly thanks, and secondly, this information will be used for taxation purposes.

Other than the uses mentioned above, we will not provide your personal information to a third party unless we ask your permission.

#### *Seeking support*

Everything that occurs within psychology services, peer support and any other support is confidential. The limits to confidentiality include: if you are at risk of harm from yourself, are a risk of harm to another person, there is a child in danger, or your records are subpoenaed by a court.

However, wherever possible we will work with you to come up with a plan on how to manage the risk, and will not take actions without your knowledge.

There is no reason your workplace needs to know you are attending counselling unless there is a risk to yourself or someone else as per the above limits.

All our records are maintained on a secure online system ([Healthkit](#)) which only your psychologist has access to. Any documents for third parties, such as letters to your GP or DVA, will be provided to you to pass on at your discretion.

#### Donations, volunteering and other support

If you make a donation, a volunteer with *Soldiers & Sirens*, or are otherwise involved in supporting us, we may collect personal information about you for the purpose of facilitating your support. For example, if you volunteer, *Soldiers & Sirens* may need to collect your name and contact details, for the purpose of managing your volunteering. *Soldiers & Sirens* may also use your contact details to provide you with information about upcoming activities or our newsletter.




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### Photographs and recordings

*Soldiers & Sirens* may, either by ourselves or via contracted third parties, take photographs and make audio and video recording during the course of events which *Soldiers & Sirens* organise or is associated with, for the purpose of promoting *Soldiers & Sirens* and administering funds to support service personnel.

### Newsletter

If you subscribe to our newsletter, *Soldiers & Sirens* will need to collect personal information about you, such as your name, email address and postcode, which will be used to provide you with our newsletter. If you do not wish to receive this information you may contact *Soldiers & Sirens* using the contact details listed below in the 'Contact us' section.

### Contractors and employment applications

*Soldiers & Sirens* collects personal information, such as names, contact details, ABNs, and bank account details about its contractors for payment purposes.

*Soldiers & Sirens* collects personal information about job applicants, such as their name, address, contact details, current and past employment information, and educational qualifications. *Soldiers & Sirens* will also hold personal information about its current and former employees.

### Use of your personal information

The main purpose for collecting your personal information is to make contact with you and provide services for your benefit. We will also use the general information to provide statistics and reporting eg usage of service male v female, services, volunteer hours etc.

### Storage of your personal information

*Soldiers & Sirens* holds your personal information in a combination of hard copy and electronic files. We will take such steps as are reasonable in the circumstances to protect your personal information from the risk of misuse, interference and loss, and from unauthorised access, modification or disclosure. For example, we have systems and procedures in place to safeguard information, including the use of technical measures such as encrypted servers and maintaining physical security in order to prevent unauthorised access to records, documents and materials.

We will take steps to destroy or de-identify your personal information where we no longer require it.




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## Cookies

We may collect information in the form of ‘cookies’ about your visit to the Website via ‘cookies’. Cookies are non-personally identifiable information, and include information about the device you used to browse the Website (such as browser type, version and language, and operating system), information about the pages viewed while browsing the Website (pages visited, day and time of your visit, whether you used a search engine to find us, and referring website address), and some geographical information about what country and state you are in. This collected information is used solely for our internal purpose of gauging visitor traffic, trends and delivering personalised content to you while you are at the Website. You can set your browser to reject cookies, or to notify you when you receive one in order to accept or reject such receipt in each instance.

## Changes to this Privacy Policy

*Soldiers & Sirens* reserves the right to make amendments to this Privacy Policy at any time.

## Accessing and correction of your personal information

You have a right to access and correct your personal information that is held by *Soldiers & Sirens*, subject to exceptions allowed by law. If you would like to do so, please contact us via the ‘Contact us’ section. We reserve the right to pass on the fees associated with providing you with access to, your personal information on a per request basis.

## Privacy complaints and further information

If you have a concern about your privacy or have a query on how we handle your personal information, please contact us via the ‘Contact us’ section. We will respond to your query or complaint as soon as reasonably practicable. If you are not satisfied with our response, you may also contact the Office of the Australian Information Commissioner.